



2021 Excellence Awards Guidelines

Applications must be submitted as a **single PDF** by email no later than the following date; **12pm Monday 24 May 2021**.

All applications and enquiries direct to:

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1. Goals of the University of Melbourne Excellence Awards

The University of Melbourne has a national and international reputation for excellence thanks to a community of highly committed staff. Each year the University celebrates the work of its staff through the University of Melbourne Excellence Awards. These awards recognise the outstanding achievements of academic and professional staff in the key areas of research, teaching, engagement, professional excellence and strategic priorities.

The Melbourne Research Excellence Awards recognise the outstanding achievements of academic staff in the areas of graduate researcher supervision and industry-engaged research. The Melbourne Teaching Excellence Awards celebrate excellence in contributions to teaching and student learning. The Melbourne Engagement Excellence Awards recognise the achievements of staff in advancing public value contributions and the development and delivery of engaged teaching and research. The University also supports the integral work of professional staff through the Melbourne Professional Excellence Awards. The Melbourne Strategic Priorities Excellence Awards recognise excellence and innovation in priority areas for the University including internationalising the student experience, enhancing the University's international research profile and impact through key research initiatives, education for sustainability, facilitating diversity, social inclusion and equity and providing outstanding mentoring to University colleagues.

Due to the financial impact of COVID-19, all 2021 University of Melbourne Excellence Awards are valued at \$5,000 each. All awards are also recognised with a trophy and celebrated at an awards ceremony held later in the year.

The award money will be paid to the recipient's school or department to support a project or activity related to the recipient's career development or work of benefit to the University and the recipient. Applicants for the the Bronwyn Jane Adams Memorial and Cornelius Regan Trust Awards must specify how the award money will be used when addressing the selection criteria. The award money must be spent in accordance to the [University's financial code of conduct policy](#) and should be approved by the recipient's finance department. Recipients may also be required to complete a final report at the conclusion of their award.

2. Application Process

2021 Schedule

Monday 12 April 2021	Award applications open
12pm Monday 24 May 2021	Applications close
July 2021	Award winners announced
Date TBA	Excellence Awards Ceremony

Eligibility Criteria

The University of Melbourne Excellence Awards are open to all University of Melbourne academic and professional staff in continuing, contract or sessional roles. Some awards are specific to either academic or professional staff, if this is the case it is specified in the award descriptions in section 3. Applicants should have been working at the University for at least two years. Academic staff seeking to apply for the Research Excellence Award for Outstanding Graduate Researcher Supervision must be a registered supervisor with up-to-date training to be eligible for consideration of the Award.

Applications from early career staff are encouraged. Past winners of other University of Melbourne *Awards for Excellence* and/or *Australian Awards for University Teaching* are eligible to apply again. Additional eligibility criteria specific for particular awards are outlined under the description for that award. The Excellence Awards are intended to complement faculty-based award schemes, and winners of faculty awards are encouraged to apply.

Application Documents

Applicants prepare and submit a written application, consisting of the following components, which must be presented in the following order as a single PDF document:

1. An **application cover sheet**, completed by the applicant and signed by the applicant and Dean of Faculty or Head of Division (separate form provided on the [Melbourne CSHE website](#)).
2. A **written statement** prepared by the applicant. This is core to the application and must include:
 - An introductory paragraph of 150 – 200 words describing the work for which the applicant is seeking an award.
 - The applicant's response to the selection criteria as outlined under each award description in section 3.

The written statement is limited to five pages (minimum 11-point type in Arial, Times New Roman or similar font).

3. Two references:

- One from the applicant's Dean of Faculty, Head of Department or Head of Unit.
- One referee who may be internal or external to the University and should be able to comment specifically on the work for which the applicant is submitting for award.

Each referee statement is limited to no more than one page.

4. Abbreviated **curriculum vitae** of no more than three A4 pages (minimum 11-point type in Arial, Times New Roman or similar font). Teams may allow one additional page per extra team member i.e. a team of three may have five pages (3 + 2).
5. Where the applicant is applying for a teaching award and the described activities include University subjects, a summary of results from the University's **Subject Experience Survey and/or Quality of Teaching** surveys in all relevant subjects for each of the last two years.
6. **Supporting material** is optional and limited to five pages. The reason for including supporting material should be made clear in the written statement. In the case that supporting material is a website (URL), media files or similar they should be in an accessible format (e.g. .MP3; .MOV) and a link or the appropriate information to access these should be provided in the application. Such material should be equivalent of up to five pages.

It is strongly recommended that applications are proofread prior to submission. Page limits should be adhered to as additional pages will not be considered by the selection committee. Nominees should note that assessors are likely to come from a range of disciplines and so should not presume they have detailed knowledge of their discipline.

Submissions

All applications require endorsement from the relevant Dean of Faculty, Head of School or Head of Department on the Application Cover Sheet. Multiple applications from faculties are encouraged. In cases of multiple applications, Deans may be invited to rank applicants. Please be aware that some faculties have their own internal processes for submission, applicants are encouraged to investigate these with their faculty.

Applications must be submitted as a **single PDF** by email no later than **12pm Monday 24 May 2021**

For enquiries and submission please contact:

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All applications received will be acknowledged via reply email. All submissions are confidential.

The Selection Committee meets soon after the closing date for submissions. All applicants are contacted individually and notified of the outcome.

3. Award Descriptions and Criteria

The Melbourne Research Excellence Awards

The Melbourne Research Excellence Awards recognise outstanding achievements of academic staff in the areas of graduate researcher supervision and industry-engaged research.

There are two categories available:

Award for Outstanding Graduate Researcher Supervision

This award was introduced in 2006. The University confers one Award for Outstanding Graduate Researcher Supervision (formerly Award for Outstanding Research Higher Degree Supervision) annually. Applicants for the Award for Outstanding Graduate Researcher Supervision should have a significant record of graduate researcher supervision at the University, relative to opportunity and disciplinary norms. Applicants must be registered supervisors whose training is up-to-date to be eligible for consideration of the Award.

Application Selection Criteria (*Applicants should address one or a maximum of two, criteria from the following list*):

- Approaches to supervision that influence, motivate and inspire candidates to excel. This may include: fostering candidates' development as researchers by stimulating curiosity and independence in learning; contributing to the development of candidates' critical thinking skills, analytical skills and scholarly values; inspiring and motivating candidates through high-level communication and interpersonal skills; effective approaches to guidance during the planning of research projects; structures established for ongoing interaction with candidates.
- Research outcomes for candidates arising from a commanding knowledge of the field. This may include: supervision practices that lead to research projects and research theses judged by examiners to be of outstanding quality; supervision practices that lead to candidates publishing books, chapters and articles, presenting papers at prestigious conferences, and winning prizes and awards; supervision practices that ensure candidates successfully complete their research and thesis writing in a timely manner.
- Approaches to feedback that foster independent learning. This may include: strategies for supporting candidates' development of high level writing skills; providing timely, worthwhile feedback to candidates on their research progress; approaches to feedback that foster independence in problem solving and research; adapting approaches to feedback to the diverse needs of individuals, and to their changing individual needs over time.
- Support for the development of candidates as individuals, including their career development. This may include: the engagement of research candidates in the broader intellectual life of the department, faculty and University; engagement with the end-users of their research, support and encouragement for candidates to develop as independent researchers; support and encouragement for candidates to develop the full range of graduate attributes; the induction of candidates into the national and international research communities in their fields; the mentoring of candidates in their career development following completion of their graduate research degree.
- A contribution to the development of excellent supervision practices within faculties or the wider University. This may include: the mentoring of staff new to supervision; involvement in and contribution to supervisor workshops and training; development of faculty and department

policies and programs to enhance the graduate research community and the quality of the environment for graduate research.

In assessing applications, the Selection Committee will consider evidence of claims against the nominated criteria (including candidate feedback, peer feedback, and other forms of recognition). In addition to the particular Criterion/Criteria nominated from the list above, the Selection Committee will consider:

- The extent and range of supervision activity;
- The successful outcomes of candidates; and
- Contributions that have influenced and enhanced the supervisory practice of others.

Award for Excellence in Industry-Engaged Research

This award was introduced in 2017. It recognises excellence in industry-engaged research through effective partnerships with industry leading to effective and sustained research application and collaboration. The University confers one Award for Excellence in Industry-Engaged Research annually.

Application Selection Criteria (*Applicants must address all criteria*):

- An established record of engagement and collaboration with industry.
- An established record of sustained excellence in industry-engaged research.
- Demonstrated impact and value of industry-engaged research.

All selection criteria will be given equal consideration by the Selection Committee. Applicants should provide sufficient details and evidence to enable the Committee to make judgments according to the selection criteria.

The Melbourne Teaching Excellence Awards

The Melbourne Teaching Excellence Awards celebrate excellence in contributions to teaching and student learning. Each year academic staff from a variety of disciplines and roles in the University are acknowledged for their outstanding achievements across the various elements that constitute excellence in teaching in higher education, including: approaches to learning and teaching that influence, motivate and inspire students to learn; development of curricula and resources that reflect a command of the field; approaches to assessment that bring about improvements in teaching and learning; respect and support for the development of students as individuals; scholarly activities that have influenced and enhanced learning and teaching.

There are five categories of awards available:

Barbara Falk Award for Teaching Excellence

The Barbara Falk Award is an annual, University-wide teaching award that recognises overall teaching excellence in any of the following fields: Arts; Education; Law; and Music.

David White Award for Teaching Excellence

The David White Award is an annual, University-wide teaching award that recognises overall teaching excellence in any of the following fields: Science; Health; Agriculture; and Veterinary Science.

Edward Brown Award for Teaching Excellence

The Edward Brown Award is an annual, University-wide teaching award that recognises overall teaching excellence in any of the following fields: Architecture; Engineering; and Economics, Commerce and Business.

Award for Excellence and Innovation in Indigenous Education

This award recognises excellence and innovation in the development of curricula and higher education programs where the subject matter relates to Indigenous Australians. For the purposes of this award, Indigenous higher education is a broad concept that embraces curricula and programs for Indigenous students; and curricula and programs for non-Indigenous students, where the subject matter relates to Indigenous Australians.

The activities described may include those within a particular faculty or course; and/or across the University; and/or reaching beyond the University in terms of community engagement. Examples could therefore include teaching Indigenous students; teaching Indigenous Studies; embedding projects about Indigenous development into other curricula; or preparing students to work with Indigenous communities.

The award is open to both Indigenous and non-Indigenous staff.

Norman Curry Award for Innovation and Excellence

The Norman Curry Award recognises programs and initiatives in innovation and excellence in support of, and service to, teaching and learning including distinctiveness, coherence and clarity of purpose; a

positive influence on student learning and student engagement; breadth of impact; and concern for equity and diversity. The Award is open to individuals and teams providing projects or services relating to teaching and learning within any organisational unit of the University.

The nomination of programs involving professional staff members of the University is encouraged, as are programs involving collaboration with partner organisations.

Application Selection Criteria (*The application selection criteria are the same for all Melbourne Teaching Excellence Awards. Applicants must address all criteria*):

- Approaches to learning and teaching that influence, motivate and inspire students to learn. This may include: fostering student development by stimulating curiosity and independence in learning; contributing to the development of students' critical thinking skills, analytical skills and scholarly values; encouraging student engagement through the enthusiasm shown for learning and teaching; inspiring and motivating students through high-level communication, presentation and interpersonal skills; effective approaches to guidance during the planning of research projects; structures established for ongoing interaction with students.
- Development of curricula and resources that reflect a command of the field. This may include: developing and presenting coherent and imaginative resources for student learning; implementing research-led approaches to learning and teaching; demonstrating up-to-date knowledge of the field of study in the design of the curriculum and the creation of resources for learning; communicating clear objectives and expectations for student learning.
- Approaches to assessment and feedback that foster independent learning. This may include: integrating assessment strategies with the specific aims and objectives for student learning; providing timely, worthwhile feedback to students on their learning; using a variety of assessment and feedback strategies; implementing both formative and summative assessment; adapting assessment methods to different contexts and diverse student needs.
- Respect and support for the development of students as individuals. This may include: participating in the effective and empathetic guidance and advising of students; assisting students from equity and other demographic subgroups to participate and achieve success in their courses; influencing the overall academic, social and cultural experience of higher education.
- Scholarly activities that have influenced and enhanced learning and teaching. This may include: showing advanced skills in evaluation and reflective practice; participating in and contributing to professional activities related to learning and teaching; coordination, management and leadership of courses and student learning; conducting and publishing research related to teaching; demonstrating leadership through activities that have broad influence on the profession.

All selection criteria will be given equal consideration by the Selection Committee. Applicants should provide sufficient details and evidence to enable the Committee to make judgments according to the selection criteria.

The Melbourne Engagement Excellence Awards

The University of Melbourne places a strong emphasis on engagement as an integral element of the institution's academic mission. The Melbourne Engagement Excellence Awards recognise the achievements of staff in advancing the University's engagement priorities. These priorities include public value contributions – the value the University creates with and for the communities it serves – and teaching and research that engages beyond the academy.

A total of three awards are available across the following categories:

- *Public Value*

Initiatives and staff members that demonstrably enrich the intellectual, cultural, social and economic life of wider society through the academic enterprise. Exemplary engagement is recognised through how applicants have responded to, and influenced, communities of interest beyond the academy, and creatively applied academic resources to create public value. Evidence of the impact and how it has furthered the strategic priorities of the University must also be shown.

- *Research*

As a comprehensive, research-intensive and globally engaged university, the University engages beyond the academy to enrich our research and share advances that shape the world. Innovative projects that demonstrate significant impact and reach in terms of research collaboration and dissemination will be awarded. Evidence must also be shown of the value to users and the wider society.

- *Teaching and Learning*

A University of Melbourne education prepares graduates for lives of professional contribution, leadership and active citizenship as engaged alumni. Initiatives that show innovation in the way curriculum has been developed, delivered and assessed will be awarded. The initiatives must also demonstrate significant positive impact through:

- the development of leadership and active citizenship attributes in participating students; and
- the value of students' work or the course itself on the community beyond higher education.

Application Selection Criteria (*Applicants must address all criteria*):

- Proven record of excellence and innovation as outlined in the category descriptions.
- Demonstrated impact and value as outlined in the description of the relevant award category.

Applicants must nominate the category for which they wish to be considered (ie, Public Value, Research or Teaching and Learning).

All selection criteria will be given equal consideration by the Selection Committee. Applicants should provide sufficient details and evidence to enable the Committee to make judgments according to the selection criteria.

The Melbourne Professional Excellence Awards

The Melbourne Professional Excellence Awards recognise the outstanding contributions made by the University's professional staff. The awards provide development opportunities for the recipients and benefits to the University through the advancement of its administrative and management practices.

There are three categories of awards available:

Awards for Professional Excellence and Innovation (2 Awards)

These awards recognise excellence and innovation in professional staff contributions towards fulfilling the goals, values and mission of the University. They are awarded to individuals and teams who have given outstanding service to their work area, made a significant contribution to innovation, displayed outstanding teamwork and who have exhibited the values to which the University aspires. The University awards up to two Awards for Professional Excellence and Innovation annually to individuals and/or teams.

Application Selection Criteria (*Applicants must address one or more criteria from the following list*):

- Outstanding service and client focus. This may include: maintaining a consistently high quality of service to the University community including staff, students and alumni; effective stakeholder management; resolving a client issue or situation; inspiring others and serving as a role model with their actions, attitude and behaviour; and contributions and support to the Melbourne Experience.
- Exceptional leadership and/or vision. This may include: demonstrating exemplary leadership, providing a sense of purpose, vision and mission to their co-workers and/or staff; managing and leading change initiatives smoothly and effectively; investing time and effort in coaching and/or mentoring; and contribution to the University's strategic directions.
- Excellence in process improvement and/or innovation. This may include: taking a proactive and innovative approach toward finding solutions to business and workplace challenges; the development of new approaches, methods and systems to improve organisational effectiveness and efficiency; breaking down boundaries and/or creating new relationships to improve the way work gets done; and introducing creative and effective ways of achieving the University's strategic objectives.
- Exceptional team work or team contribution. This may include: providing initiative and vision within a team; contributions to problem-solving in the team; contributing positively to team outcomes; and contribution to the University's strategic direction.
- Creating connections; Contribution to engagement. This may include: engagement in knowledge partnership activities in line with the University's strategic directions; initiating and maintaining sustainable, collaborative partnerships with local, national and international communities and business; serving as mentors and/or model citizens to University students, staff or community members; and utilising external knowledge to inform and build University capabilities.
- Demonstration of staff values. This may include: staff who exemplify the University's staff values in day to day interactions; promote a work environment that is collegial, supportive, and characterised by positive morale; demonstrate dedication to enhancing one or more aspects of work/life (e.g. diversity, opportunities for professional development, work/life balance); support and/or initiate activities that encourage community-building and foster a sense of joy in the workplace.
- Service to the community. This may include: providing care or support for disadvantaged persons in the community; working with organisations to improve the health of communities;

working with local communities to address local issues (e.g. health, education, skills development, literacy); contributing expertise to promote broad community agendas (e.g. environmental issues, social inclusion issues); providing discipline-specific skills and expertise in a pro-bono capacity; lifelong learning initiatives for members of the public; bushfire emergency services; outreach programs in community-based arts regeneration; and contributing to the provision of community sports, arts or cultural activities.

In assessing applications, the Selection Committee will consider evidence of claims against the nominated criteria.

Gerry Baretto Awards for Outstanding Student Services (2 Awards)

Gerry Baretto was Manager of Examinations, Graduations and Academic Records at the University of Melbourne, and made a 30-year contribution to the University. The Gerry Baretto Awards were established in recognition of this contribution. Gerry Baretto died in December 2007 at the age of 50 after a short illness. The Gerry Baretto Awards were established in Gerry Baretto's honour and memory and are presented annually to professional staff members who demonstrate excellence in the provision of service to students.

These awards recognise the outstanding contributions made by professional staff to the quality of students' University experience. Award recipients are acknowledged for records of excellence and innovation in areas that contribute to a high-quality student experience, delivering services that are sustained over time and are of outstanding quality. The University awards up to two Gerry Baretto Awards annually, to individuals and/or teams.

Application Selection Criteria (*Applicants must address all criteria*):

- A proven record of excellence and innovation in areas that contribute to creating a high-quality student experience;
- A proven record of delivering sustained service outcomes over time; and
- Evidence of outstanding quality of service.

All selection criteria will be given equal consideration by the Selection Committee. Applicants should provide sufficient details and evidence to enable the Committee to make judgments according to the selection criteria.

Bronwyn Jane Adams Memorial Award (2 Awards)

This award was established in memory of Bronwyn Adams, a former member of the University who passed away suddenly in 1999 at the age of 48. Ms Adams was widely acknowledged as an exemplar of best practice as a manager and was passionate about the development of staff at all levels of the organisation.. This award recognises outstanding professional staff by providing financial assistance to enable them to pursue a worthwhile activity in relation to their work. The proposed activity must be linked to a specific project or outcome that benefits the University and can include leadership, project or program development activities. Professional staff at all levels are encouraged to apply. The University awards up to two Bronwyn Jane Adams Memorial Awards annually to individuals and/or teams.

Application Selection Criteria (*Applicants must address all criteria*):

- Proven record of excellence in professional work.

- The proposed development activity is distinctive, coherent and clear in its purpose and links to a specific project/outcome.
- The proposed development activity demonstrates potential for career development.
- The proposed development activity links to achieving outcomes for the Faculty/ business area and the University.
- The applicant shows leadership potential.

All selection criteria will be given equal consideration by the Selection Committee. Applicants should provide sufficient details and evidence to enable the Committee to make judgments according to the selection criteria.

The Melbourne Strategic Priority Awards

The Melbourne Strategic Priorities Awards recognise excellence and innovation in priority areas for the University.

There are four categories of awards available:

Patricia Grimshaw Award for Mentor Excellence

This award recognises excellence in the mentoring of University colleagues, both professional and academic. Award recipients are acknowledged for their outstanding contributions as mentors, involving: a sustained record of effective mentoring, exceptional skills in the provision of support and the sharing of knowledge and respect for the development of colleagues as individuals.

Definitions

Mentor: An individual who serves with positive influence as an experienced and trusted advisor in encouraging and promoting the professional development of others.

Mentorship: A mentorship is a relationship formed between a mentor and mentee with the goal of mutually sharing knowledge and expertise.

Application Selection Criteria (*Applicants must address all criteria*):

- An established and sustained record of effectively mentoring others. This may include: demonstrating a commitment to the role of mentoring; demonstrating a history of successful mentorships; providing intellectual or professional leadership; acting as a successful role model.
- Skill at providing support and sharing knowledge with mentees. This may include: communicating effectively in different interpersonal contexts; providing access to a network of professional colleagues; facilitating opportunities and advocating for colleagues; advising staff on career options and opportunities within and external to the University.
- Respect for the development of colleagues as individuals. This may include: fostering the development of individual talents and strengths; maintaining and communicating the highest ethical standards; providing objective and considered advice; empathising with colleagues; encouraging optimism; building mentee confidence and self-sufficiency.

All selection criteria will be given equal consideration by the Selection Committee. Applicants should provide sufficient details and evidence to enable the Committee to make judgments according to the selection criteria.

Cornelius Regan Trust Award (2 Awards)

This trust originated from a bequest of £5,000 from the will of Cornelius Regan to the University in 1943. The net income of the trust may be used by academic and professional staff to assist them to attend a relevant course of study, to attend a career development program or for other educational purposes in connection with their work at the University. The proposed development activity must be linked to a specific project and/or outcome. The objective of any award from this fund is to provide recognition and assistance to academic and professional staff, by enabling them to pursue a worthwhile activity in relation to their work. In 2021 the University may award up to two Cornelius Regan Trust Awards.

Application Selection Criteria (*Applicants must address all criteria*):

- Proven record of excellence and innovation in the applicant's work.
- The proposed development activity is distinctive, coherent and clear in its purpose and links to a specific project/outcome.
- The proposed development activity demonstrates potential for career development.
- The proposed development activity shows breadth of impact across the University and discipline/department (addressing short-term and long-term tangible outcomes).
- The applicant has the ability to be a good 'ambassador' for the University.

All selection criteria will be given equal consideration by the Selection Committee. Applicants should provide sufficient details and evidence to enable the Committee to make judgments according to the selection criteria.

Award for Excellence in Education for Sustainability

This award was introduced in 2018. The University is committed to embedding sustainability within teaching and learning. This award recognises outstanding contributions in advocacy and innovation in Education for Sustainability.

Application Selection Criteria (*Applicants must address all criteria*):

- Proven record of innovation in education for sustainability.
- Proven record of sustained excellence in contributions to embedding sustainability in curriculum.
- Demonstrated impact and value of contributions to developing students to be leaders for a sustainable future.

All selection criteria will be given equal consideration by the Selection Committee. Applicants should provide sufficient details and evidence to enable the Committee to make judgments according to the selection criteria.

Award for Excellence in a Priority Area

This award recognises excellence and innovation in priority areas for the University including internationalising the student experience, enhancing the University's international research profile and impact through key research initiatives and social inclusion.

A total of three awards are available across the following priority areas:

○ *Internationalisation of the Student Experience*

Recognising outstanding contributions to internationalising the student experience, including through international mobility and internationalisation of the curriculum, which may include the contribution made by individuals and/or teams of academic and/or professional staff to specific curricular or extracurricular programs or to the institutional relationships that underpin student mobility and the University's international standing.

○ *Internationalisation of Research*

Recognising outstanding contributions to internationalising research and research training, including through the development of international partnerships and networks *which may include* the contribution made by individuals and/or teams of academic and/or professional staff to the development of specific international research or research training programs, or joint research centres, or to the institutional relationships that underpin international research and the University's international standing.

○ *Social Inclusion*

Recognising a program or initiative that has made an outstanding contribution towards achieving the University's goals in the areas of equity, diversity and social inclusion. Applications must clearly demonstrate distinctiveness, coherence and clarity of purpose, breadth of impact and the positive contribution made by the programs and initiatives. Activities to be considered may include recruitment and retention efforts, teaching, student support, research, community outreach activities, or other initiatives. These may be activities that support the access, participation and success of, for example: Indigenous Australians, people with a disability, women in disciplines, professions or roles in which they are under-represented, people with family or carer responsibilities, people from culturally/linguistically diverse backgrounds, people who identify as lesbian, gay, bisexual, transgender, intersex and questioning, students from financially disadvantaged background, students from low socio-economic areas and/or students from rural or remote areas.sX

Application Selection Criteria (*Applicants must address all criteria*):

- Proven record of innovation in the priority area.
- Proven record of sustained excellence in contributions to the priority area.
- Demonstrated impact and value of contributions to the priority area.

Applicants must nominate the category for which they wish to be considered (ie, Internationalisation of the Student Experience, Internationalisation of Research or Social Inclusion).

All selection criteria will be given equal consideration by the Selection Committee. Applicants should provide sufficient details and evidence to enable the Committee to make judgments according to the selection criteria.